

**America's Finest Charter School
Independent Study
AB 130 Policy**

America's Finest Charter School will provide Independent Study opportunities for all students in TK-12 as necessary or requested.

Instruction - Will be virtual teacher led instruction with parent support.

Type of Instruction - Live lessons via Google classroom using Swivl cameras.

Schedule - Will follow the regular daily schedule

Curriculum - AFCS adopted curriculum

Technology - Swivl cameras, Ipads, Chromebooks

Each parent/guardian will be contacted each day a student is not in attendance within one school day.

Students who test positive for COVID-19 or are sent home for having symptoms of COVID-19 will be put on an Independent study contract.

If students are not able to be in attendance online, each teacher will have a printed packet of learning materials at each grade level and for each class.

Students who do not attend class virtually will be held to the same standard as students who are on campus.

All students will be held to the same standard in regards to work completion whether they attend virtually or in person.

If a student is failing using the virtual option, a conference will be held with the parent and possibly the student to discuss returning to campus or some other alternative.

Docusign will be used to communicate with parents/guardians when a signature is required.

All families with students taking Independent Study will be required to fill out an Independent Study contract.

Board Approval Date - 08/27/2021

 Board President



Master Agreement Short Term Independent Study Contract

Student _____ Grade _____

Contract Dates: from _____ thru _____ Total days _____

(Site staff to complete this section)

Conditions of the Independent Study agreement:

Short Term Contract for Independent Study is for the pupil enrolled in a comprehensive elementary or secondary school who enrolls in independent study to accommodate travel plans or other situation requiring the pupil to be away from school.

Independent study is available to pupils in grades K-12 except that no pupil with exceptional needs may participate unless the Individualized Education Program (IEP) specifically provides for participation.

Assignments turned in late shall be considered "missed assignments". No attendance credit may be given for missed assignments.

Method utilized to evaluate the pupil's work shall be the responsibility of the teacher or director's designee. The objective will be to assess work for completion of assignments and pupil's achievement. Oral and written tests may be administered when necessary to assess the pupil's achievement of the goals and objective of the contract. The teacher evaluate the completed work, assigns attendance credit, and academic credit.

Pupil and Parent/Guardian understand that Independent study is an OPTIONAL EDUCATIONAL ALTERNATIVE to classroom instruction consistent with the district's course of study and agree to participate voluntarily in the program and agree to accept all teacher assignments as given on assignment contract(s). **NO PUPIL MAY BE REQUIRED TO PARTICIPATE.** In the case of a pupil referred or assigned to any school, class, or program, independent study instruction may be provided only if pupil is offered the alternative of classroom instruction.

Assignments completed and submitted by due date will earn full academic and attendance credit. To receive full credit, all work in all subjects must be completed. The manner, time, frequency and place for submitting work is specified on assignment contract.

All parties agree that failure to complete this contract may result in the lowering of a grade and will require evaluation of whether or not pupil may participate in a future Independent Study Contract.

Upon completion of signatures below and the attached Assignment Contract of Master Agreement, the absence code "G" must be immediately posted to the student's attendance record for each day of the contract. The "G" code must be changed to the code "C" immediately upon receipt of the teacher's evaluation and assignment of attendance credit. **NO ADA IS EARNED UNTIL THE "G" CODE IS CHANGED TO "C".** Master Agreement, Assignment Contract, and work sample must be retained at the school site for three years for audit purposes.

ALL OF THE FOLLOWING SIGNATURES ARE REQUIRED BEFORE STUDENT LEAVES:

Parent/guardian _____ Date _____

Supv. Teacher/Certificated designee _____ Date _____

The language and signatures contained in this contract are required to meet the California Education Code section 51747 and Title 5 section 11702.



America's Finest Charter School

730 45th St, San Diego, CA 92102

Phone: 619-694-4809

Fax: 619-794-2762

SCHOOL RESPONSIBILITIES:

- This Master Agreement is in effect for the _____ semester for the _____ school year.
- The major objective for the duration of this agreement is to enable the student to keep current with _____ grade studies for the period covered by this agreement.
- According to AFCS policy for Independent Study in grades K-12, no more than 1 week or 5 school days may elapse between when an assignment is made by the teacher and the date it is due, unless an exception is made in accordance with AFCS policy.
- America's Finest Charter School will provide the teacher services, instructional materials and other necessary items and resources as specified for each assignment.
- The student will complete, during the term of this agreement, the course work listed below. All course work will be consistent with America's Finest Charter School adopted curriculum. The **Independent Study Assignment Contract** document has the course descriptions, objectives, study methods, evaluation methods and resources covered by this agreement.

STUDENT RESPONSIBILITIES:

I understand that:

- Independent Study is a form of education that I have voluntarily chosen and I will always have a classroom option available.
- I am entitled to textbooks and supplies, supervision by a certificated teacher, and all the services and resources received by other children enrolled in my grade.

I agree to:

- Be supervised by and meet regularly with the assigned Independent Study teacher, in accordance with the frequency, date time and location specified in the **Independent Study Assignment Contract document**.
- Complete my assigned work by its due date, as explained by my teacher and described in my written assignments.

PARENT/GUARDIAN/CAREGIVER RESPONSIBILITIES:

I understand that the major objective of Independent Study is to provide a voluntary educational alternative for my student. I agree to the conditions listed under "Student". I understand that: alternative for my student. I agree to the conditions listed under "Student". I understand that:

- Learning objectives are consistent with and evaluated in the same manner that they would be if he or she were enrolled in a traditional school program.
- I am responsible for supervising my student while he or she is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation.
- I am liable for the cost of replacement or repair for willfully damaged books and other school property checked out to my student.
- It is my responsibility to provide any needed transportation for my student's scheduled meetings and any other travel covered by this agreement.
- I have the right to appeal to the school administrator any decision about my student's placement or school program in accordance with America's Finest Charter School's policies and procedures.

AGREEMENT:

We have read all pages of this agreement and hereby agree to all conditions set forth within.

Parent/Guardian initials: _____ Date: _____

Supv. Teacher/Certificated designee initials: _____ Date: _____



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Student _____ Grade _____

Homeroom/Classroom Teacher _____ Room _____

Contract Dates: from _____ thru _____ Total days _____

Due date: Assignment is due to the teacher in person on the first day the student returns to school.

Methods of Evaluation:

Attendance credit for each subject below will be determined by the supervising teacher according to the percentage of assigned work completed and objectives met by the due date.

Academic credit (grade, points, comments, etc.) for each subject below will be determined by the supervising teacher according to the quality of assigned work submitted. This section is to be completed before the student leaves on contract by the supervising teacher. Assigned work may not be less than the amount of work for the minimum day.

Subject	Assignment/Objective/Resources Description of what pupil is expected to read, write, complete, etc.	Academic Credit/Evaluation*

***Academic Credit/Evaluation is filled out AFTER the student returns and the homework has been evaluated.**

A review to examine or discuss progress was / **was not** needed.

Comments:

Supv. Teacher/Certificated designee signature: _____ Date: _____
(to be signed prior to student's departure)

TEACHER: Please complete Academic Credit/Evaluation section AFTER student returns and work assignments are evaluated. Submit this contract to the attendance clerk with an original student work sample within 5 days of student's return. Samples should have student name, date, subject, and marks of evaluation.

Assignments in the subjects described above were: (check one)

_____ **COMPLETED** and submitted by due date earning full attendance credit

_____ **NOT SUBMITTED** by the due date earning no attendance credit

_____ **PARTIALLY COMPLETED** by due date earning _____ days of attendance credit

Supv. Teacher/Certificated designee Signature: _____ Date: _____

_____ I have attached original **homework samples** with this assignment contract.