



## TITLE I PARENT INVOLVEMENT POLICY

In the fall, an annual meeting will be held to share with parents a description of the Title I program and its requirements.

*America's Finest Charter School* has developed a written Title I Parent Involvement Policy with input of parents.

- *All parents are invited to attend a School Site Council Meeting to develop the Title I Parent Involvement Policy for America's Finest Charter School.*
- *Parents in attendance closely read the template. We discussed what is most important to include in a policy.*
- *Through collaborative conversations, clarifying questions, and critical feedback we achieve consensus about what we need to include in our policy.*

The Parent Involvement Policy was distributed through the following channels:

- *Parent Handbook*
- *Director's Newsletter*
- *School Website*
- *Hard Copies Always Available in Main Office*

The policy describes the means of carrying out the following Title I Parent Involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **Involvement of Parents in Title 1 Program**

To involve parents in the Title 1 Program at **America's Finest Charter School** the following practices have been established:

- *School Site Council meets twice per year during school year calendar.*
- *Input on Title I Parent Involvement Policy and programming are main topics on SSC Agenda.*
- *The school has established a Parent Support Team (including Principals, Homeless Liaison, English Learner Coordinator, and School Psychologist) to address parent inquiries and concerns in a timely fashion.*
- *The school offers a flexible number of meetings for Title I Parents, such as meetings before school, after school begins, after school, and at times in the evenings.*
- *There are parent sign-up volunteer opportunities for Open House Curriculum Night*
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.
  - *School Site Council Meetings and ELAC/Parent meetings focus on our parent involvement policy and Title I Programs*

*Adopted 6/20/2018*



- The school provides Title I parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
  - *Quarterly parent meetings provide detailed information and explanations of curriculum, assessments, and proficiency levels, ELPAC results, and report cards.*
  - *Bi-annual School Site Council Meetings provide a forum to review school wide progress by grade level and student groups.*
  - *Yearly parent conferences, and conferences upon request, provide detailed feedback on student progress, proficiency levels, and assessment data.*
- If requested by Title I parents, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
  - *Parents can request meetings with the principals, and members of the Student Study Team to answer questions, make decisions, and develop goals*
  - *Parent emails and contacts are responded to within 24 hours*
  - *Administrators and School Psychologist will meet with parents and teachers during Student Study Team (SST) meetings to discuss achievement of students*

### **School-Parent Compact**

*America's Finest Charter School* distributes to parents a school-parent compact. The compact, which has been jointly designed with parents, outlines how parents, the entire school staff, and students will share in the responsibility for improved academic achievement. It describes specific ways the school and families will partner together to help children achieve rigorous Common Core State Standards. It addresses the following legally required items, as well as other items suggested by the parents.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents are responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through a minimum of yearly parent conferences; frequent reports on student progress; access to staff; opportunities to volunteer and participate in their child's class; and opportunities to observe classroom activities.

*The School-Parent Compact was developed by the SSC and has been updated annually by the SSC.*

### **Building Capacity for Involvement**

*America's Finest Charter School* engages parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides parents with assistance in understanding the Common Core State Standards, assessments, and how to monitor and improve the achievement of their children.



- *Parent workshops will be provided for parents specifically focused on understanding the Common Core State Standards, Smarter Balanced Assessments, and Common Core Aligned Report Cards.*
- The school will provide Title 1 parents with materials and training to help them work with their children to improve their children's achievement.
  - *AFCS has previously purchased Raz Kids, Achieve3000, Math-whizz, Reading Eggs to provide enrichment materials parents can use at home with their children.*
  - *Teachers develop work packets for parents to use in supporting their children academically during breaks.*
  - *Parents are provided for the support social-emotional development of their child through support of school psychologist.*
- With the assistance of Title 1 parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
  - *Parent concerns are addressed by members of the Parent Support Team, school administrators, and classroom teachers.*
  - *Parent concerns and issues are discussed with staff during meetings and conferences.*
- The school coordinates and integrates the Title 1 Parent Involvement Program with other programs, and conducts activities such as Quarterly Parent Meetings, and English Learner Advisory Committee Meetings to encourage and support parents in more fully participating in the education of their children.
  - *Parent workshops on specific topics have been provided*
  - *English Learner Advisory Committee Meetings*
  - *Parents are encouraged to volunteer in their child's classroom, on field trips, and during school wide events.*
- The school distributes information related to school and parent programs, meetings, and other activities to Title 1 parents in a format and language that the parents can understand.
  - *Multiple languages are represented at America's Finest Charter School. In an attempt to communicate more effectively with parents speaking a language other than English, we establish key communicators from the school community to provide written translation services for important information about school and at parent meetings.*
  - *Parent requests in alignment with our school wide mission and vision are considered. Requests are granted based on maximum impact, fiscal feasibility, and capacity building.*



## Accessibility

*America's Finest Charter School* provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- *America's Finest Charter School staff members assist parents with understanding school information.*
- *The Parent Support Team provides informal meetings tailored to the needs of Title I, English Learners, Parents with Disabilities, and Parents of Migratory students to provide school/community resources.*
- *Translations for school wide materials and meetings is another support, depending on SSC approval.*

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