Subject: Employee Safety Policy #4000-14

## Policy:

The Governing Board is committed to maximizing employee safety and believes that safety is every employee's responsibility. Working conditions and equipment shall be maintained in compliance with standards prescribed by federal, state and local laws and regulations.

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful.

The Board expects all employees to use safe work practices and to correct any unsafe conditions which may occur. If an employee is unable to correct an unsafe condition, he/she shall immediately report the problem to the Director.

The Director shall promote safety and correct any unsafe work practice through education, training and enforcement.

The Director shall establish and implement a written injury and illness prevention program in accordance with law.

The Board shall ensure that the Director provides eye protective devices as specified in law and administrative regulation.

No employee shall be discharged or discriminated against for making complaints, instituting proceedings or testifying with regard to employee safety or health, or for participating in any occupational health and safety committee.

## **Procedures:**

The Director shall provide safety devices, safeguards, methods and processes for staff that are reasonably adequate to render the employment and place of employment safe.

## Injury and Illness Prevention Program

The school's injury and illness prevention program shall cover all school employees and all other workers whom the school controls or directs and directly supervises on the job to the extent that workers are exposed to hazards specific to their worksite and job assignment. The obligation of contractors or other employers who control or direct and supervise their own employees on the job shall not be affected by the school's injury prevention program.